

# Ending and responding to questions

## Nearing the end of the presentation



*I'd just like once more to remind you of those benefits.*

*To summarise the advantages [...]*

*At this stage I'd like to go over the major advantages of our system*

*As we've seen in this presentation today, there are a number of safety issues in reactor design*

*As I've explained*

*First we looked at [...] and we saw that [...]*

*Then we considered [...] and I argued [...]*

*In conclusion, I'd like to emphasise that [...]*

## Before answering a question



*You would like to know ...*

*So you are asking ...*

*If I understand the question correctly, you would like to know ...*

*So, your question is about ...*

*Let me see if I understand your position. Are you saying that ... ?*

*I'm not sure if I understand. Are you saying that ... ?*

*Before we go on, let me paraphrase what I think you're proposing ...*

*Let me restate your last point to see if I understand.*

## If you don't have the answer to a question say it

*I'm sorry but I don't have that information to hand.*

*Can I get back to you about that?*

*I'm afraid I can't answer that.*

*To be honest, I'm not really the person to ask about that.*

## Ending the Q and A session



*Does anyone have any more questions? In that case, I'll finish my presentation here. Thanks for listening.*

*If there are no more questions, then we can stop here. Thanks very much for your attention.*

*I'll now hand out the notes I promised.*

*Are there any more questions? Then we can move on to the demonstration.*

*Thank you for listening now it's time for coffee*